

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
MONTHLY BOARD MEETING**

DATE: Tuesday, December 18, 2007

TIME: 9:00 A.M.

PLACE: Council Chamber, City Hall
103 SW 4th
Lawton, Oklahoma

AGENDA:

1. **CALL TO ORDER** (Stanley Haywood, Chairman)
2. **ROLL CALL** (Pat Hurley, Administrative Assistant)
3. **MINUTES** - Consideration and actions regarding approval of the minutes of the regular meeting of November 20, 2007. (*) **Motion needed**
4. **REPORTS FROM MANAGERS OF AIRPORT BUSINESSES**
 - a. **American Eagle** - (Mike Williams)
 - b. **LaSill Aviation** – (Chris Pittman/ Bill Tipton)
 - c. **Lawton Air Traffic Control Tower** - (Frank Herndon)
5. **REPORTS FROM FORT SILL REPRESENTATIVES**
 - a. **Fort Sill Transportation** (Jim Beazer)
 - b. **Fort Sill Army Radar Approach Control** (Buddy Thornton)
6. **DEVELOPMENT COMMITTEE** (George Moses, Committee Chair) Consideration and actions regarding the following items:
 - a. **Airport Improvement Project 23**
 - 1) **Master Plan Update** – Report on the Master Plan meetings held November 28, 2007.
 - 2) **GA Taxiway Reconstruction** - The project is in Phase three, the last phase of the project. Currently the contractor is working on the west side T-hangar stubs and the completion of Taxiway G.
 - b. **Taxiway A Pavement Problem** – The testing company pulled core samples on December 7th. The sampling results will be sent to KSA, the Pavement Engineers, for analysis and recommendations. Bill Bell, the FAA's program manager for Lawton, viewed the section of pavement Bell said that reconstruction of that section of pavement will be eligible for federal funds in the future.
 - c. **Fuel Farm Project** - The bid specifications for the fuel tank and pumping system are complete and have been reviewed by our attorney. This project will be advertised with bids due January 18th at 11:30 a.m. The engineer will make a recommendation to the board at the January meeting.
 - d. **American's announcement concerning American Eagle** – The committee discussed the recent announcement and it's impact on our airport.
 - e. **Falcon Training at Fort Sill** – The committee discussed the recent article concerning additional training at Fort Sill and its impact on our airport.
7. **FINANCE COMMITTEE** (Cassandra Lawson- Johnson)

a. Renew Line of Credit – The line of credit with Arvest Bank has expired. It is the manager recommendation that the Authority consider approving renewing the line of credit.

The line of credit is used only as matching share on federal projects when there are not enough funds accumulated in the PFC account. Collections were approved to begin in November and will take a few months to come in. The principal and interest are reimbursable out of PFC and will be paid as PFC's are received.

Arvest is proposing \$100,00.00 at Wall Street Journal Prime minus 1.00% or 6.50%. **(*) Motion needed**

8. PROPOSED EXECUTIVE SESSION - Proposed Executive session for confidential communication between the Authority and its attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4.

a. Vote to go into Executive Session – Consideration and actions to adjourn to Executive Session. **(*) Motion needed.**

b. Return to Open Session - Consideration and action to return to open session. **(*) Motion needed.**

c. Statement of Executive Session Minutes – Attorney will make a statement of Executive Session Minutes.

9. AIRPORT MANAGER'S REPORT (Barbara McNally) Consideration and actions regarding the following items:

a. Operations Report – Report on Enplanements and Airport Activities.

b. Schedule of Meetings for 2008 – The Authority will need to approve the schedule of meetings for 2008. **(*) Motion needed**

c. Land Lease Payment - The second payment \$ 5,000.00 for the land lease is due February 3rd. This payment is part of the Authority's required matching share of this project.

d. ASA marketing – Update on marketing campaign for ASA/ Delta.

e. Financial Report – Consideration and approval of the manager's review, purchase orders, review of the bank statements and financial reports **(*) Motion needed.**

10. NEW BUSINESS (Stanley Haywood, Chairman)

a. New Business - Consideration and actions with regards to input from the audience or any new business that may be presented to which there was no knowledge at the time the agenda to this meeting as posted.

(*) The Authority reserves the right to take action on any item posted on the agenda.

N O T I C E

“The Lawton Airport Authority encourages participation from all of the citizens. If participation at any public meeting is not possible due to a disability, notification to the Airport Manager's Office at (580) 353-4869 at least 48 hours prior to the scheduled meeting is encouraged to make necessary accommodations. The Airport Authority may waive the 48-hour rule if an interpreter for the deaf (signing) is not the necessary accommodation.”