

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY  
AIRPORT AUTHORITY MEETING  
MINUTES  
November 20, 2007**

The meeting was called to order at 9:00 a.m. by the Chairman, Stanley Haywood. The agenda along with the time and place of the meeting was posted in accordance with State Law.

**PRESENT:**

Stanley Haywood, Chairperson  
Cassandra Lawson-Johnson, Vice-Chair  
George Moses, Asst. Secretary  
Richard Campbell, Asst. Secretary  
David Aubrey, Member  
Ernest Godlove, Member  
Ray Friedl, member  
Carey Johnson, Member

**ABSENT:**

Steve Gilkeson, Secretary

**ALSO PRESENT:**

Barbara McNally, Airport Manager  
Kim McConnell, Lawton Constitution  
Mike Williams, American Eagle  
Chris Pittman, LaSill Aviation

Chuck Wade, Airport Attorney  
Jim Beazer, Fort Sill Transportation

The roll call confirmed that a quorum was present.

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**OLD BUSINESS**

**(a) Minutes** – Haywood asked for additions and/or corrections to the minutes of the Airport Authority meeting of October 23, 2007.

**MOTION BY CAMPBELL, SECOND BY GILKESON**, to approve the minutes of the meeting of October 23, 2007. AYES: Haywood, Moses, Campbell, Godlove, Aubrey, Friedl. NAYES: None. MOTION CARRIED.

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**REPORTS FROM MANAGERS OF AIRPORT BUSINESSES**

**a. American Eagle (Michael Williams)** – Williams introduced himself to the Authority. Williams said it is his goal to work with the Authority to make sure we are able to meet the needs of the Lawton/Fort Sill Community. Williams announced that we will be losing one flight a day in January due to a pilot shortage. Williams said he looked for the schedule to return to normal in the spring. Beazer asked about getting regional jets back. Williams said he will be working with the regional manager, he said regional jets are something he would like to see, especially with ASA starting up. Haywood asked about a recent problem at DFW. Williams explained that it was a problem with air traffic control software. Williams said it delayed flights to and from DFW for most of the day.

**b. LaSill Aviation (Chris Pittman)** – no report given.

**c. Lawton Air Traffic Control Tower (Frank Herndon)** - Not present.

**d. Fort Sill Transportation (Jim Beazer)** – Beazer said he had nothing to report at this time.

Haywood introduced Ray Friedl as a new Authority member.

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**DEVELOPMENT COMMITTEE (George Moses)**

**a. AIP 23**

**1) Master Plan Update** – Moses said the Master Plan Consultants would be here on November 28<sup>th</sup>. Moses said there will be a Development committee meeting at 9:00 a.m., a Public Advisory Committee meeting at 2:00 p.m., and a Public Meeting from 5:30 – 7:00p.m.at the City Hall Council Chambers. McNally added that an invitation to the public meeting was published in the paper.

Moses said the Authority has been alerted to a pavement problem that McNally has briefed everyone on. Moses said the committee will discuss this issue at the Development committee meeting on the 28<sup>th</sup>.

Moses said the Fuel Farm project is still being worked on and as soon as the engineer completes the RFP we will be advertising this project.

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**LEASING COMMITTEE (Ernest Godlove)**

**a. ASA/Delta Connection lease** – Godlove said the ASA/Delta lease has to be the same as the American Eagle lease in the way it is worded and its charges. Godlove said the problem is that American has a three year lease and with a term that expires in 2009. Godlove requested the leasing committee be able to go forward with the ASA/Delta lease once our attorney has had a chance to review it. There was some discussion on the term of the lease. McNally said she called the OKC airport to see how they handled their airline leases. McNally said all of their airline leases have the same term, at which time a new lease is negotiated with all the airlines. Wade suggested that the ASA lease have the same term as American Eagle, which is January 31, 2009. After some discussion a motion was made.

**MOTION BY C. JOHNSON, SECOND BY GODLOVE**, to approve authorizing the Authority to enter into a lease with ASA/Delta that is reasonably consistent with the American Eagle lease after an attorney review. **AYES:** Campbell, Friedl, Haywood, C. Johnson, Moses, Lawson-Johnson, Aubrey, Godlove. **NAYES:** None. **MOTION CARRIED.**

**b. ODOT lease** – Godlove said it is the recommendation of the committee to increase the rent on the ODOT building from \$ 650.00 to \$ 672.00. Godlove said this percentage is based on the average National Consumer Price Index for 2005-2007. C. Johnson said his understanding was that the committee was seeking an increase commensurate to the increase for each year, rather than the average.

After some discussion, Lawson-Johnson made a motion.

**MOTION BY LAWSON-JOHN, SECOND BY CAMPBELL**, to approve increasing the rent on the ODOT building to \$ 672.00 per month. **AYES:** Moses, Friedl, Campbell, Haywood, Godlove, Lawson-Johnson. **NAYES:** Aubrey, C. Johnson. **MOTION CARRIED.**

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**PROPOSED EXECUTIVE SESSION** – For confidential communication between the Authority and its attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4  
Wade said there was nothing to discuss at this time.

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**NOMINATING COMMITTEE (David Aubrey)**

**a. Selection of Officers** - Aubrey said the Nominating Committee is recommending the following slate of officers for 2008. Cassandra Lawson-Johnson, Chair; Steve Gilkeson, Vice-Chair; George Moses, Secretary; Richard Campbell, Asst. Secretary; David Aubrey, Asst. Secretary.

**MOTION BY GODLOVE, SECOND BY C. JOHNSON**, to approve the following slate of officers for 2008. AYES: Lawson-Johnson, Campbell, C. Johnson, Moses, Friedl, Haywood, Godlove, Aubrey. NAYES: None. MOTION CARRIED.

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**AIRPORT MANAGER'S REPORT**

**a. Operations Report-** McNally said that we are monitoring the section of pavement that we are having trouble with. McNally said she has had a pavement consultant do an inspection and we are awaiting a report on his finding and recommendations. McNally said his initial reaction was that it might be a sub grade problem, something under the pavement and the stabilization causing a shift. Beazer ask where this section was. McNally said it was south Taxiway A. McNally said the process to resolve this will be conducting soil testing, a crack seal project and then we will need to monitor it closely for changes. McNally said for the meantime the tower is routing heavy traffic away from that area.

**b. Financial Report** – C. Johnson pointed out an error in the manager's report.

**MOTION BY C JOHNSON, SECOND BY LAWSON- JOHNSON**, to approve the financial report and the list of monthly expenditures. AYES: Lawson-Johnson, Campbell, C. Johnson, Moses, Friedl, Haywood, Godlove, Aubrey. NAYES: None. MOTION CARRIED.

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**NEW BUSINESS**

There being no further business, the meeting was adjourned.

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**Stanley Haywood, Chairman**