

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING MINUTES
March 20, 2007**

The meeting was called to order at 9:00 a.m. by the Chairman, Stanley Haywood. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Stanley Haywood, Chair
Steve Gilkeson, Asst. Secretary
George Moses, Secretary
Richard Campbell, Asst. Secretary (arrived late)
Ernest Godlove, Member
Carey Johnson, Member

ABSENT:

Cassandra Lawson-Johnson, Vice-Chair
John DiRenzo, Member
David Aubrey, Member

ALSO PRESENT:

Barbara McNally, Airport Manager
Pat Hurley, Administrative Asst.
Steve Robertson, Lawton Const.
Chris Pittman, LaSill Aviation
Bill Tipton, LaSill Aviation
Jim Beazer, Fort Sill Transportation
Chuck Wade, Airport Attorney

The roll call confirmed that a quorum was present.

OLD BUSINESS

1. **Minutes** – Haywood asked for additions and/or corrections to the minutes of the Airport Authority meeting of February 20, 2007.

MOTION BY GODLOVE, SECOND BY MOSES, to approve the minutes of the meeting of February 20, 2007.
AYES: Haywood, Gilkeson, Moses, Godlove, C. Johnson. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

1. **American Eagle** – No report given.
2. **LaSill Aviation** – Pittman submitted an activity report to the members. Pittman said LaSill has completed one year of operation at the Airport. Pittman said they have completed 20 General Aviation inspections and 100 annuals. Pittman said LaSill was awarded the government fueling contract on March 1st, which begins April 1, 2007. Godlove asked about the proposed sub-lease. Pittman said he has been working to relocate the Memorial Hospital Med Evac helicopter team to Hangar #5. Pittman said LaSill sent a proposed lease to Memorial Hospital, but it is not complete as of yet. Godlove asked if they needed the Authority's approval to enter into a sub-lease. Wade said yes. After some discussion Haywood said this item is on the agenda to discuss.
3. **Lawton Air Traffic Control Tower** – Not present.
4. **Fort Sill Transportation** – Beazer said things are quiet right now but an Air mobilization will start in about 10 or 12 days. Beazer said there will be some charter activity but nothing much until June.

OTHER BUSINESS

1. **Proposed Executive Session- MOTION BY C. JOHNSON, SECOND BY MOSES**, to propose an executive session for confidential communication between the Authority and its Attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4. AYES: Godlove, Moses, C. Johnson, Gilkeson, Haywood, Godlove, C. Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.
2. **Return to Open Session- MOTION BY MOSES, SECOND BY C. JOHNSON**, to return to open session. AYES: Gilkeson, Haywood, C. Johnson, Moses, Campbell, Godlove. NAYES: None. MOTION CARRIED.
3. **Statement of Executive Session Minutes-** Wade said the Authority convened to executive session at 9:15 a.m. and returned to open session at 9:55 a.m., during that time they discussed the agenda item in executive session for confidential communication with the Authority and it's attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4 this action was discussed and no action was taken.

DEVELOPMENT COMMITTEE (George Moses, Committee Chair)

Project List – Moses said the committee has developed a project list. Moses said this identifies projects that need to be done and clearly the list of projects far exceeds the amount of funds available. Moses asked the members to review the list, the priorities and bring any additional projects to the committee.

C. Johnson asked if the estimates were the cost to the Authority net of any FAA help. McNally said these projects are not eligible for FAA funds. Moses said there is another list of projects that are FAA fundable and those two lists define the things we are trying to do at the Airport.

McNally said the Oklahoma Aeronautics Commission has proposed legislation that is pending, House Bill 2082. McNally said the OAC is seeking 40 million dollars for Oklahoma airports to be used to build General Aviation terminals and hangars. McNally said we have submitted a pre-application should those funds become available. McNally said preliminary estimates have the project at 2 million dollars, with the Authority's share being 1.2 million. McNally said this is based on the proposed funding percentages.

LEASING COMMITTEE (Ernest Godlove, Committee Chair)

1. **Sublease of Hangar #5** – Godlove said LaSill Aviation has requested to sub-lease office and hangar space in Hangar # 5 to the Air Evac team from Memorial Hospital.

MOTION BY GEDLOVE, SECOND BY C. JOHNSON, to approve LaSill Aviation to sub-lease office space and hangar space to the Air Evac team from Memorial Hospital. AYES: Campbell, Gilkeson, Haywood, C. Johnson, Moses, Godlove. NAYES: None. MOTION CARRIED.

AIRPORT MANAGERS REPORT (Barbara McNally)

1. **Repairs in the Restaurant** - McNally said that Betty Albert has been having problems with drains in the restaurant upon further investigation it was discovered that the pipes under the restaurant have deteriorated and collapsed. The cost to replace the pipes is \$ 8,154.00.

MOTION BY C. JOHNSON, SECOND BY GILKESON, to approve the expense of \$ 8,154.00 for the

replacement of the drain pipes under the flooring in Betty's Restaurant. AYES: Haywood, Moses, Campbell, Godlove, Gilkeson, C. Johnson. NAYES: None. MOTION CARRIED.

- 2. Financial Reports-** Purchase orders were in the amount of \$ 52,061.44 from the operating account and Capital Improvements in the amount of \$ 11,594.70. Account balances were as follows: Operating Account balance (Per reconciliation) \$ 33,431.87, Money Market Account (per reconciliation) \$ 237,828.50, Invested in c.d., \$150,000.00 plus accumulating interest, Imprest Fund (per reconciliation) \$ 1,168.76, PFC's (per reconciliation) \$ 69,933.59, Capital Improvements (per reconciliation) \$ 4,847.03.

MOTION BY GODLOVE, SECOND BY MOSES, to approve the financial reports and expenses on the purchase orders as submitted. AYES: C. Johnson, Haywood, Godlove, Gilkeson, Campbell, C. Johnson, Moses. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no new business, the meeting was adjourned.

Stanley Haywood, Chairman