

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY  
AIRPORT AUTHORITY MEETING  
MINUTES  
January 23, 2007**

The meeting was called to order at 9:30 a.m. by the Chairman, Stanley Haywood. The agenda along with the time and place of the meeting was posted in accordance with State Law.

**PRESENT:**

Stanley Haywood, Chair  
Cassandra Lawson-Johnson, Vice-Chair  
George Moses, Secretary  
Steve Gilkeson, Asst. Secretary  
David Aubrey, Member  
Ernest Godlove, Member  
John DiRenzo, member (arrived late)

**ABSENT:**

Richard Campbell, Asst. Secretary

**ALSO PRESENT:**

Barbara McNally, Airport Manager  
Kim McConnell, Lawton Const.  
Bill Tipton, LaSill Aviation  
Frank Herndon, LATC

Pat Hurley, Administrative Asst.  
Chris Pittman, LaSill Aviation  
Armand Brantley, American Eagle

The roll call confirmed that a quorum was present.

---

**OLD BUSINESS**

**(a) Minutes** – Haywood asked for additions and/or corrections to the minutes of the Airport Authority meeting of December 19, 2006.

**MOTION BY C. JOHNSON, SECOND BY LAWSON-JOHNSON**, to approve the minutes of the meeting of December 19, 2006. AYES: Haywood, Lawson-Johnson, Moses, Gilkeson, Godlove, Aubrey, C. Johnson. NAYES: None. MOTION CARRIED.

---

**REPORTS FROM MANAGERS OF AIRPORT BUSINESSES**

**a) American Eagle** – No report given.

**b) LaSill Aviation** – Pittman submitted a written report to the members. Pittman said when they took over the FBO there were 25 out of 31 T-Hangars rented; now they are at 29 out of 31. Pittman said there were 34 based aircraft, now there are 42, because all three large hangers house several aircraft. Pittman said the rental aircraft logged 5 hours and needs to log over 40 to be cost effective. Pittman said if the members would like any other information on the report just let him know. Pittman said on the AIRNAV website La Sill Aviation was named the FBO of the week. Pittman said they are really proud of this accomplishment.

**c) Lawton Air Traffic Control Tower** – No report given.

**d) Fort Sill Transportation** – Beazer thanked the Airport Manager and Airport Maintenance for the hard work during the recent ice storm to keep the airport open.

1. **Proposed Executive Secession- MOTION BY C. JOHNSON, SECOND BY GILKESON**, to propose an executive secession for confidential communication between the Authority and its Attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4. AYES: Moses, Aubrey, Gilkeson, Haywood, Godlove, C. Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.
2. **Return to Open Secession- MOTION BY MOSES, SECOND BY C. JOHNSON**, to return to open session. AYES: Gilkeson, DiRenzo, Haywood, C. Johnson, Moses, Lawson-Johnson, Aubrey, Godlove. NAYES: None. MOTION CARRIED.
3. **Statement of Executive Secession Minutes-** Wade said the Authority convened to executive secession at 9:15 a.m. and returned to open secession at 9:55 a.m., during that time they discussed the agenda item in executive secession for confidential communication with the Authority and it's attorney concerning a pending investigation, claim or action, pursuant to Title 25, OS Section 307B.4 this action was discussed and no action was taken.

---

**LEASING COMMITTEE (Ernest Godlove, Committee Chair)**

1. **Hangar # 5-** Godlove said it is the recommendation of the Leasing Committee for the Authority to rent Hangar # 5 to LaSill Aviation for \$ 2,500.00 per month for a one year lease commencing February 1, 2007.

**MOTION BY MOSES, SECOND BY DIRENZO**, to approve renting Hangar # 5 to LaSill Aviation for the term of one year at the rate of \$ 2,500.00 per month. AYES: Lawson-Johnson, C. Johnson, Moses, DiRenzo, Haywood, Godlove, Gilkeson, Aubrey. NAYES: None. MOTION CARRIED.

2. **Bishop School Lease-** Godlove said Bishop School leases land from the airport and pays \$ 1,380.00 per year. Godlove said the rental is review every five years and it is the committee's recommendation to increase the amount by 15%, to \$ 1,587.00 annually.

**MOTION BY C. JOHNSON, SECOND BY DIRENZO**, to approve increasing Bishop School's rent to \$ 1,587.00. AYES: Aubrey, C. Johnson, Godlove, DiRenzo, Gilkeson, Lawson-Johnson, Moses, Haywood.

3. **Oklahoma Department of Transportation –** Godlove said it is the committee's recommendation to increase the rent on the O.D.O.T. Building for \$ 650.00 to \$ 670.00.

**MOTION BY GILKESON, SECOND BY C. JOHNSON**, to approve increasing the rent of the O.D.O.T. Building to \$ 670.00 per month. AYES: Godlove, Haywood, Moses, C. Johnson, Aubrey, Gilkeson, Lawson-Johnson, DiRenzo. NAYES: None. MOTION CARRIED.

4. **School Land Committee Lease-** Godlove said the Authority's attorney has suggested a couple of revisions in the lease as far as terminology are concerned. Godlove said that lease is not in effect at the present time. Godlove said the land will be coming up for open bidding February 6, 2007, 10:00 a.m. and we will be present. Wade said the School Land Commission specified the land could only be used for development compatible with an aviation use. Godlove said it is the committee's recommendation to accept the lease.

**MOTION BY GODLOVE, SECOND BY GILKESON**, to approve the change in language of the lease with the School Land Committee and sending a delegation to bid for the 80 acres on February 6, 2007. AYES: Aubrey, Gilkeson, Haywood, Godlove, Lawson-Johnson, C. Johnson, Drenzo, Moses.

---

**DEVELOPMENT COMMITTEE (George Moses, Committee Chair)**

1. **2007 Federal projects-** Moses said the Authority will need to establish the Federal projects we are

requesting funding for in 2007. Moses said the next projects are the update of the Airport Master Plan, Reconstruction and extension of Taxiway G (T-hangar taxiway) and the reconstruction of the T-hangar taxiway stubs. Moses said the FAA is requesting that this year's projects be under grant by May 1, 2007. McNally said the engineering for these projects is already complete, the plans will be ready for bidding in the near future.

**MOTION BY C, JOHNSON, SECOND BY GILKESON**, to approve the update if the Airport Master Plan, Reconstruction and extension of Taxiway G and the reconstruction of the T-hangar taxiway stubs as the FY2007 CIP projects. AYES: Haywood, Lawson-Johnson, Gilkeson, Moses, DiRenzo, Godlove, Aubrey, C. Johnson.

2. **AIP 22- GA Reconstruction Project** – Moses said the apron reconstruction project is substantially complete.
3. **Master Plan Consultant Selection**- Moses said the committee is in the process of evaluating the five proposals received. Moses said the committee will be meeting January 24, 2007 to choose three and have McNally negotiate with one of the remaining firms to conduct the independent analysis of the scope of work requested.
4. **Land Purchase/Air mobility Complex**- Moses said as the Leasing committee indicated, the land auction will be held in the near future and the Authority will be bidding on the 80 acres from the School Land Commission. Beazer said he still believed that this was a priority project, but it will be done for a couple of years.

---

#### **AIRPORT MANAGERS REPORT (Barbara McNally)**

**Operation Report** - McNally reported that 2006 enplanements were up 3.4%. McNally said tower operations were also up. McNally said the Oklahoma Aeronautics Commission is working on funding some projects that are not typically fundable with federal money, such as hangars and the terminal. McNally said the OAC has asked interested airports to submit preliminary project and costs. McNally said she would work with the engineer on the cost estimates.

**Financial Statements** - Purchase Orders were in the amount of \$ 46,030.59 from the operating account and \$13,700.00 in Capital Improvements. Account balances were as follows: Operating Account balance (Per reconciliation) \$ 15,281.85, Money Market Account (per reconciliation) \$ 272,366.46, Invested in c.d., \$150,000.00 plus accumulating interest, Imprest Fund (per reconciliation) \$ 11,367.78, PFC's (per reconciliation) \$ 69,442.19, Capital Improvements (per reconciliation) \$ 4,843.00.

**MOTION BY LAWSON-JOHNSON, SECOND BY AUBREY**, to approve the financial reports and expenses on the purchase orders as submitted. AYES: Godlove, Haywood, C. Johnson, Aubrey, Gilkeson, Lawson-Johnson, DiRenzo. NAYES: None. MOTION CARRIED.

---

**NEW BUSINESS** – There being no new business the meeting was adjourned.

---

Stanley Haywood, Chairman

