

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY  
AIRPORT AUTHORITY MEETING  
MINUTES  
June 20, 2006**

The meeting was called to order at 9:30 a.m. by the Chairman, Carey Johnson. The agenda along with the time and place of the meeting was posted in accordance with State Law.

**PRESENT:**

Carey Johnson, Jr., Chair  
Stanley Haywood, Vice Chair  
Cassandra Lawson-Johnson, Secretary  
George Moses, member  
John DiRenzo, member  
Richard Campbell, member  
Ernest Godlove, member

**ABSENT:**

David Aubrey, member  
Steve Gilkeson, member

**ALSO PRESENT:**

Barbara McNally, Airport Manager  
Pat Hurley, Administrative Asst.  
Chris Pittman, LaSill Aviation  
Bill Tipton, LaSill Aviation  
Buddy Thorton, Ft. Sill Approach

Chuck Wade, Airport Attorney  
Kim McConnell, Lawton Const.  
Jim Beazer, Ft Sill Transportation  
Armin Brantley, American Eagle

The roll call confirmed that a quorum was present.

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**OLD BUSINESS**

**(a) Minutes** – C. Johnson asked for additions and/or corrections to the minutes of the Airport Authority meeting of May 23, 2006. **MOTION BY GILKESON, SECOND BY MOSES** - to approve the minutes of the meeting on May 23, 2006. AYES: C. Johnson, Haywood, Lawson-Johnson, Moses, Campbell, DiRenzo, Godlove. NAYES: None. MOTION CARRIED.

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**REPORTS FROM MANAGERS OF AIRPORT BUSINESSES**

**a) American Eagle** – Brantley reported the AE load factor is 72% compared to 60% last year. Brantley also reported that AE is adding an additional flight on September 6<sup>th</sup>. Brantley said in April American Eagle sponsored two events, the Bill Bentley Golf Tournament at the Lawton Country Club at which they gave away two plane tickets and the open house at Great Plains Vo-Tech. Brantley said they have also received approval to sponsor the Lawton Rangers Rodeo.

**b) LaSill Aviation** – Pittman reported LaSill Aviation pumped 51,000 gallons of jet fuel, American Eagle pumped 9,000 gallons and 2,900 gallons in AVgas for the month of May. Pittman also reported that they have 11 signed leases with tenants. Pittman said the rental aircraft is here, but is undergoing work which should be completed in about two weeks. DiRenzo asked how many leases were unsigned. Pittman said there are 38 aircraft on the field. After some discussion, the Authority offered their help.

**c) Lawton Air Traffic Control Tower** – No report given.

Buddy Thornton, the manager of the Fort Sill ARAC, reported on the status of their facility. Thornton said the Commanding General at Ft. Sill requested the ARAC be kept in place. Thornton said that letter of request has been forwarded to the TRADOC Commander.

d) **Fort Sill Transportation** – No report given.

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**LEASING COMMITTEE (Steve Gilkeson, Committee Chair)**

1) **Sterling Coach** – Wade said at the direction of the Leasing Committee he wrote Sterling Coach a letter stating that the Authority wanted a signed lease by this board meeting or he anticipated the Authority would send an eviction notice. Wade said he did talk with Phil Tearney, Sterling Coach did not want to have to put up the personal guarantee, but they would agree to a three month cancellation notice period. After some discussion, the Authority deferred taking action at this time and referred this item back to the Leasing committee for consideration.

2) **LaSill Aviation** – McNally said the Leasing Committee requested that LaSill sign an “as is” letter accepting Hangars 1-4 with the improvements the Authority agreed to make. McNally said there are a few more repairs being done to Hangar # 1 and then the letter will be sent.

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**DEVELOPMENT COMMITTEE (Cassandra Lawson-Johnson, Committee Chair)**

1)  
**AIP 22 – GA Apron Reconstruction** – Lawson-Johnson said the bid opening was held June 6<sup>th</sup> at 10:00 a.m.. Lawson-Johnson said there were three bids received, the low bidder was JLT Corporation in the amount of \$ 840,167.23. Lawson-Johnson said it is the recommendation of the engineer that the Authority accept the low bid. **MOTION BY MOSES, SECOND BY DIRENZO** to accept the bid of JLT Corporation under the amount noted and the conditions described. AYES: Godlove, Moses, Campbell, Lawson-Johnson, DiRenzo, Johnson, Haywood. NAYES: None. MOTION: Carried.

Lawson-Johnson said the engineer has the preliminary plans for the fuel farm complete and he recommends getting a bid from the JLT for the fuel farm work.

2) **Application for Federal Funds** – Lawson-Johnson said the Authority will need to approve submitting the application for federal funding for the General Aviation Reconstruction Project the amount of \$ 910,000.00 and approve executing the grant offer to the FAA. McNally said the grant amount included testing and inspection fees. **MOTION BY GODLOVE, SECOND BY HAYWOOD** – to approve submitting the application for federal funding for the entire GA project in the amount of \$ 910,000.00 and approve executing the grant offer to the FAA. AYES: Moses, Godlove, Campbell, Haywood, DiRenzo, C. Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.

Beazer asked what the GA Apron weight capacity would be. McNally said she did not know at this time.

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**OPERATIONS COMMITTEE (John DiRenzo, Committee Chair)**

1) **Update on Operations Meeting** – DiRenzo said the Operations committee met on June 17th, with seven or eight people in attendance. DiRenzo reported the Southwest Bonanza Fly-In will be held June 23-25 and the Authority is invited to Ken Sue Doerfel’s this Saturday at 6:00 p.m.. C. Johnson said he heard that the

Chamber had approved some funding. McNally said she and Doerfel attended a Tourism committee meeting to discuss the grant request and the application was approved for \$ 700.00.

DiRenzo said AOPA Safety seminar for August 10<sup>th</sup>. DiRenzo said the operations committee is working on a newsletter for the G. A. pilots and welcomed any contributions. DiRenzo said he appreciates the attendance of Authority members and next meeting will be July 22<sup>nd</sup> at 10:30 a.m.. DiRenzo said LaSill Aviation has been getting positive comments on the AirNav.com website.

**2) Robert S. Johnson Terminal Dedication-** McNally said Moses gave her a file with pictures of Robert S. Johnson. McNally said that she was going to have some of the pictures copied and enlarged, to display in the terminal. C. Johnson said he read Robert S. Johnson's book "Thunderbolt" and it was fascinating. C. Johnson said he wants to present some of the Robert S. Johnson biographies at the dedication ceremony.

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#### **FINANCE COMMITTEE MEETING (George Moses, Committee Chair)**

**1) Oklahoma Strategic Military Planning Commission Grant Application** - Moses said the City of Lawton approved the grant application by resolution. Moses said the Authority needs to approve the Chairman signing the letter that to accompany the grant application submitted to the OSMPC.

There was some discussion on the land price. **MOTION BY GODLOVE, SECOND BY LAWSON-JOHNSON-** to approve the Chairman signing the letter to accompany the grant application to the OSMPC. AYES: Haywood, Godlove, Moses, Lawson-Johnson, DiRenzo, Campbell, C, Johnson. NAYES: None. MOTION CARRIED.

#### **AIRPORT MANAGERS REPORT (Barbara McNally)**

**1) Financial Statements** – McNally said the Finance committee reviewed the financial statements that have been provided to the board. Purchase Orders were in the amount of \$ 33,469.31 from the operating account and \$ 19,932.00 in Capital Improvements. Account balances were as follows: Operating Account balance (Per reconciliation) \$ 16,207.68, Money Market Account (per reconciliation) \$ 257,791.41, Invested in c.d., \$150,000.00 plus accumulating interest, Imprest Fund (per reconciliation) \$ -33.13, PFC's (per reconciliation) \$ 105,064.03, Capital Improvements (per reconciliation) \$ 158,591.31. McNally asked if there were any questions or comments. **MOTION BY DiRENZO, SECOND BY HAYWOOD,** to approve the financial reports and expenses on the purchase orders as submitted. AYES: C. Johnson, Haywood, Lawson-Johnson, Moses, DiRenzo, Campbell, Godlove. NAYES: None. MOTION CARRIED.

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**NEW BUSINESS-** There being no further business, the meeting was adjourned.

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Carey Johnson, Chairman