

**LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
AIRPORT AUTHORITY MEETING
MINUTES
May 23, 2006**

The meeting was called to order at 9:30 a.m. by the Chairman, Carey Johnson. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Carey Johnson, Jr., Chair
Stanley Haywood, Vice Chair
Cassandra Lawson-Johnson, Secretary
Steve Gilkeson, member
George Moses, member
John DiRenzo, member
Richard Campbell, member
Ernest Godlove, member

ABSENT:

David Aubrey, member

ALSO PRESENT:

Barbara McNally, Airport Manager
Pat Hurley, Administrative Asst.
Chris Pittman, LaSill Aviation
Bill Tipton, LaSill Aviation

Chuck Wade, Airport Attorney
Kim McConnell, Lawton Const.
Jim Beazer, Ft Sill Transportation

The roll call confirmed that a quorum was present.

OLD BUSINESS

a) Minutes – C. Johnson asked for additions and/or corrections to the minutes of the Airport Authority meeting of April 25, 2006.

MOTION BY GILKESON, SECOND BY MOSES - to approve the minutes of the meeting on April 25, 2006.
AYES: C. Johnson, Haywood, Lawson-Johnson, Moses, Gilkeson, Campbell, DiRenzo, Godlove. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a) American Eagle – Not present.

b) LaSill Aviation – Pittman reported that LaSill Aviation pumped 24,000 gallons of jet fuel, American Eagle pumped 5,900 gallons and 2,700 gallons in AVgas for the month of April. Pittman said they are expanding their business to include cleaning the overnight American Eagle aircraft.

c) Lawton Air Traffic Control Tower – Not present.

d) Fort Sill Transportation – Beazer said he appreciates the great working relationship with LaSill. Beazer

said the defense fuel contract is still an issue, but hopefully the right people are involved now.

LEASING COMMITTEE (Steve Gilkeson, Committee Chair)

1) LaSill Aviation Renovation to Hanger # 3 – Gilkeson said the committee considered a request from LaSill Aviation to widen the tail door on Hanger # 3 to accommodate larger aircraft. Gilkeson said the engineer has reviewed and approved the plans. Gilkeson said it is the recommendation of the committee to approve LaSill's renovation.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON– to approve LaSill Aviation's renovation plans to widen the tail door of Hangar # 3. AYES: Godlove, Moses, Campbell, Lawson-Johnson, DiRenzo, C. Johnson, Haywood, Gilkeson. NAYES: None. MOTION CARRIED.

DEVELOPMENT COMMITTEE (Cassandra Lawson-Johnson, Committee Chair)

1) AIP 21 Drainage Project – Lawson-Johnson said the final inspection was conducted April 5th and the contractor is working on the punch list items.

2) AIP 22 – GA Apron Reconstruction – Lawson-Johnson said this project was advertised out for bids. Lawson-Johnson said the sealed bids will be received until June 6th at 10:00 a. m.. Lawson-Johnson said this project will be completed in three phases to allow continued access to the T-hangar and general aviation areas.

3) Future Projects on Passenger Facility Charge Application – Lawson-Johnson said the engineer is preparing the next PFC application for the next couple of years of AIP projects. Lawson-Johnson said some of the projects will be funded completely out of PFC's and on others the PFC's will be used as the airport's 5% matching share.

MOTION BY MOSES, SECOND BY HAYWOOD – to approve the proposed list of projects for the next PFC application. AYES: Moses, Godlove, Gilkeson, Campbell, Haywood, DiRenzo, C. Johnson, Lawson-Johnson. NAYES: None. MOTION CARRIED.

C. Johnson said one of the items on this list of projects is the Master Plan Update, which he will be working on with the committee. There was discussion on the PFC application process. McNally explained that there will be an airline consultation meeting and a public comment period before the application is submitted to the FAA.

OPERATIONS COMMITTEE (John DiRenzo, Committee Chair)

1) Update on Operations Meeting – DiRenzo said Operations committee met on May 13th, with fourteen people in attendance. DiRenzo said the ATC conducted their annual safety seminar with the group.

DiRenzo said the Southwest Bonanza Fly-In is scheduled for June 23-25 and the AOPA Safety seminar for August 10th. DiRenzo said we are still working on the new card reader for the G. A. gate. DiRenzo said the operations committee is working on a newsletter for the G. A. pilots and welcomed any contributions. DiRenzo said he appreciates the attendance of Authority members and next meeting will be June 17th at 10:30 a.m..

2) Robert S. Johnson Terminal Dedication- McNally said the operations committee has taken on the coordination the Robert S. Johnson terminal dedication project. McNally said the committee has selected August 10th, 2006 at 3:00 p.m. as the date and time of the dedication. McNally said the details of the event will be coordinated with parties involved and the Authority will be updated at the next board meeting.

FINANCE COMMITTEE MEETING (George Moses, Committee Chair)

1) FY 2007 Budget – Moses asked if there were questions or comments concerning the proposed FY 2007 budget. Moses said since there were no comments, it is the committee's recommendation to approve the proposed FY 2007 budget.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON – to approve the FY 2007 budget as submitted. AYES: Godlove, Lawson-Johnson, Moses, DiRenzo, Haywood, C. Johnson, Gilkeson, Campbell. NAYES: None. MOTION CARRIED.

2) Oklahoma Strategic Military Planning Commission Grant Application - Moses said in conjunction with the Ft.Sill Air Mobility Complex project, the Finance sub-committee has been working with the School Land Commission on a lease for 80 acres of land to the southeast of the airport. Moses said Wade was able to negotiate a price of \$ 343,266.00 for 55 years with a three year option period. Moses said it may take some time for the military to get their funding for the air mobility complex.

Moses said it is the subcommittee recommendation to ask the Authority to approve applying to the Oklahoma Strategic Military Planning Commission for a land grant. Moses said the Authority will be responsible for a 10% match on this grant request, which will be used on the required environmental testing and studies.

Moses said the City of Lawton will need to endorse this grant application before the Authority submits it.

Beazer asked if the military did not use all 80 acres, if the Authority could use some for other projects. Wade said there will be no restriction on what the Authority can do with the 80 acres. Wade clarified that the present proposal is for a two year option for \$10,000.00 not a 3 year option. Wade said he could go back and ask to delay the commencement date or find out what the 3rd year would cost.

MOTION BY GODLOVE, SECOND BY HAYWOOD to approve making an application to the Oklahoma Strategic Military Planning Commission for a grant of \$ 343,266.00 for 80 acres of land, with a two year option for \$ 10,000.00 to a land lease with the School Land Commission and giving the committee the option to negotiate for a three year option. AYES: Lawson-Johnson, DiRenzo, Campbell, Gilkeson, Haywood, C. Johnson, Moses, Godlove. NAYES: None. MOTION CARRIED.

MOTION BY MOSES, SECOND BY HAYWOOD- to approve submitting the grant application to the City Council for their endorsement. AYES: Haywood, Godlove, Moses, Lawson-Johnson, DiRenzo, Campbell, C,

Johnson, Gilkeson. NAYES: None. MOTION CARRIED.

AIRPORT MANAGERS REPORT (Barbara McNally)

1) Financial Statements – McNally said the Finance committee reviewed the financial statements that have been provided to the board. Purchase Orders were in the amount of \$ 44,537.97 from the operating account and \$ 126,044.24 in Capital Improvements. Account balances were as follows: Operating Account balance (Per reconciliation) \$ 35,203.92, Money Market Account (per reconciliation) \$ 237,996.62, Invested in c.d., \$ 150,000.00 plus accumulating interest, Imprest Fund (per reconciliation) \$ 215.47, PFC's (per reconciliation) \$ 105,862.98, Capital Improvements (per reconciliation) \$ 114,520.06. McNally asked if there were any questions or comments.

MOTION BY HAYWOOD, SECOND BY LAWSON-JOHNSON to approve the financial reports and expenses on the purchase orders as submitted. AYES: C. Johnson, Haywood, Lawson-Johnson, Gilkeson, Moses, DiRenzo, Campbell, Godlove. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Carey Johnson, Chairman