

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY

MINUTES

March 23, 2004

The meeting was called to order at 9:00 a.m by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Dorice Shanklin, Chairperson
John Marco, member
Stanley Haywood, member
Charlie Beller, member

ABSENT:

Don Smith
Hossein Moini
Larry Benson

Due to the recent resignation of two board members there was some discussion of the number needed for a quorum. Since one member officially resigned to the Mayor and one did not, the meeting was postponed until March 24, 2004 at 2:00 p.m. until clarification on the resignation could be made.

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY

MINUTES

March 24, 2004

The meeting was reconvened at 2:00 p.m. by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Dorice Shanklin, Chairperson
Larry Benson, member
Stanley Haywood, member
Hossein Moini, Vice Chair

ABSENT:

Don Smith, member
John Marco, Secretary
Charlie Beller, member

ALSO PRESENT:

Barbara Whittington, Airport Manager

Chuck Wade, Airport Attorney
Kim McConnell, Lawton Const.
Pat Hurley, Admin. Asst.
Christine Davis, American Eagle

The roll call confirmed that there was a quorum present.

OLD BUSINESS

a) **Minutes** - Shanklin asked for additions and/or corrections to the minutes of the regular meeting of March 2, 2004.

MOTION BY Moini, SECOND BY Benson, to approve the minutes of the Special meeting of March 2, 2004. AYES: Shanklin, Haywood, Moini, Benson. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

1) **American Eagle** – Davis reported that the load factor was up 56% from last year. Davis said American Eagle had just completed some emergency procedure training with Airport Maintenance Employees and everything went well.

2) **Regional Air** – Not present.

3) **Transportation Security Administration** – Not present.

4) **Lawton Air Traffic Control Tower** - Not present.

5) **Fort Sill Transportation** – Not present.

LEASING COMMITTEE (Charlie Beller, Committee Chair)

a) **FBO Lease** – Shanklin said the committee met with Ray Cunningham of Regional Air to discuss the terms and conditions of the new lease. Shanklin said the committee asked Cunningham to submit a plan of proposed improvements before they set terms for the lease to the committee by May 1, 2004 for their consideration.

AIRPORT MANAGER'S REPORT (Barbara Whittington, Airport Manager)

1) Operations Report – no report

2) Financials – Purchases orders for this month were \$ 21,411.81. Fund 61 (operating account) bank balance was \$ 61,521.83, Money Market \$ 147,537.44, Imprest Fund \$ 1,014.40, Passenger facility account \$ 82,178.23 and Fund 71 (capital improvement) \$ 111,796.60.

MOTION BY Benson, SECOND BY Haywood, to approve the financial reports as presented.

AYES: Shanklin, Moini, Haywood, Benson. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Dorice Shanklin, Chairperson