

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY

MINUTES

July 22, 2003

The meeting was called to order at 9:00 a.m. by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

ABSENT:

Dorice Shanklin, Chairperson

Hossein Moini, member

Stanley Haywood, Asst. Secretary

John Marco, member

Keith Bridges, member

Larry Benson, Asst. Secretary

Charlie Beller, member

Don Smith, member

Mark Davis, member

ALSO PRESENT:

Barbara Whittington, Airport Manager

Chuck Wade, Airport Attorney

Kim McConnell, Lawton Const.

Pat Hurley, Admin. Asst.

Jack Tipton, American Eagle GM

Tina Rodgers, Regional Air

The roll call confirmed that there was a quorum present.

OLD BUSINESS

a) Actions Pending - Shanklin said all actions pending from the regular meeting of June 24, 2003 would be addressed during this meeting.

b) Minutes - Shanklin asked for additions and/or corrections to the minutes of the regular meeting of June 24, 2003.

MOTION BY MARCO, SECOND BY HAYWOOD, to approve the minutes of the regular meeting of June 24, 2003. AYES: Shanklin, Moini, Beller, Marco, Haywood, Benson, Bridges, Smith, Davis NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a) American Eagle – No report.

b) Regional Air – No report.

c) American Eagle Maintenance – No report.

d) Lawton Air Traffic Control Tower – Not present.

e) Fort Sill Transportation –No report.

DEVELOPMENT COMMITTEE (Charlie Beller, Chairperson)

1) AIP 17 – Drainage Project, Compass Calibration Pad, Land Acquisition and Purchase of Snowplow.

a) Project Update – Compass Calibration Pad – Beller said the final inspection for this project was held June 25. Beller said it is the committee's recommendation to approve this project and release the final payment.

MOTION BY BELLER, SECOND BY HAYWOOD to approve the Compass Calibration Pad and release the final payment. AYES: Shanklin, Moini, Beller, Marco, Haywood, Benson, Bridges, Smith, Davis NAYES: None. MOTION CARRIED.

b) Purchase of the Snowplow –Beller said the truck has been delivered; we are still awaiting

the actual snowplow attachment.

2) AIP 19- Design only grant for Taxiway Rehabilitation project – Beller said that the FAA is requiring an independent analysis on the engineering fees submitted by Horizon Engineering. Beller said the independent analysis will be conducted by William Flowers, P.E., manager at the Little Rock Airport. Beller said the fee for the independent analysis is eligible as a project cost. Beller said that the application for the federal funds must be submitted to the FAA by August 1, Shanklin asked if this should be approved with an amount not to exceed. Beller said the amount not to exceed should be \$206,700.00 or the amount of the independent analysis whichever is lower.

MOTION BY BELLER, SECOND BY HAYWOOD, to approve submitting the application for the grant as stated above. AYES: Shanklin, Moini, Beller, Marco, Haywood, Benson, Bridges, Smith, Davis NAYES: None. MOTION CARRIED.

CHAIRPERSON'S REPORT (Dorice Shanklin)

1) Employee Health Benefits - Shanklin said the City of Lawton recently changed their health insurance policy. Shanklin said the city employees have to contribute \$50.00 a month toward their benefits. Shanklin said she reviewed this with Larry Benson, Finance Chair.

Shanklin said the new rate plus, paying the employee's share will increase the budget about \$3,311.15.

Shanklin said she would recommend that the Authority consider this.

Bridges said this item comes as hindsight, he would recommend that in the future the Authority not approve their budget until the City's is approved.

MOTION BY BELLER, SECOND BY BENSON, to approve the Authority paying all the employees costs related to health insurance. AYES: Shanklin, Moini, Beller, Marco, Haywood, Benson, Bridges, Smith, Davis NAYES: None. MOTION CARRIED.

ECONOMIC DEVELOPMENT COMMITTEE (Keith Bridges, Committee Chair) –

1) Small Airports Grant – Bridges said the Authority submitted its application on time. There were 165 applications submitted for 2003, as compared to 180 in 2002. Bridges said up to 40 communities will be chosen for the available 20 million dollars.

Beller asked when we could hear something on this grant. Whittington said the decision was made at the end of August last year.

AIRPORT MANAGERS REPORT (Barbara Whittington, Airport Manager)

1) Operations Reports - Whittington briefed the members on a meeting that was occurring in Fort Worth concerning the closure of the Fort Sill Army Radar Approach Control and the remoting of the airspace to OKC TRACON. Whittington said that this issue came up several years ago, when the DOA requested that the FAA take over the financial responsibility of that facility. Whittington said at that time, a feasibility study was done on costs and options. The first option was to remote the facility from Shepard AFB, that MOA fell through a few years back. The second option was upgrading the OKC TRACON and remoting it to there.

Whittington said that several of our legislators had worked hard to fund the ARAC through line item funding. Whittington said she copied, Congressman Cole, Senator Nickles and Senator Inhofe's office on these current developments.

Whittington said from the correspondence she was copied on, this is a final decision. The entities are just trying to figure out the logistics of the move.

Whittington said there is also, an economic impact of the loss of 22 jobs and a payroll of 2 million to the community. Bridges said he believed this was a political move and not a good one for our community.

Members asked Whittington to report back on any developments.

b) Financial Reports - Whittington reported that the closing balance of Fund 61 was \$142,758.03 and Closing balance (Imprest fund) \$466.81, Interest \$180.19, Deposits for the month \$48,594.19 for a total of \$191,999.22. Projected Expenses were Purchase Orders submitted \$19,422.40, Wages/FICA/Insurance \$12,500.00, Outstanding checks \$5,088.84, for a total of \$37,526.79 in expenses, leaving a projected balance of \$154,472.43.

Capital Improvement expenses totaled \$108,983.94. The total was paid out of Federal and PFC funds.

MOTION BY BELLER, SECOND BY BENSON, to approve the financial report as presented.
AYES: Shanklin, Moini, Beller, Marco, Haywood, Benson, Bridges, Smith, Davis. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business. The meeting was adjourned.

Dorice Shanklin, Chairperson