

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY

MINUTES

April 22, 2003

The meeting was called to order at 9:00 a.m. by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Dorice Shanklin, Chairperson
Hossein Moini, Vice Chair
Charlie Beller, member
Stanley Haywood, Asst. Secretary
John Marco, member

ABSENT:

Mark Davis, member
Larry Benson, Asst. Secretary
Don L. Smith, member
Keith Bridges, member

ALSO PRESENT:

Barbara Whittington, Airport Manager
Jim Beazer, Fort Sill Transportation
Pat Hurley, Admin. Asst.
Chris Pittman, American Eagle Maint.

Chuck Wade, Airport Attorney
Kim McConnell, Lawton Const.
Jack Tipton, American Eagle GM

The roll call confirmed that there was a quorum present.

OLD BUSINESS

a) Actions Pending - Shanklin said all actions pending from the regular meeting of March 25, 2003 would be addressed during this meeting.

b) Minutes - Shanklin asked for additions and/or corrections to the minutes of the regular meeting of March 25, 2003.

MOTION BY HAYWOOD, SECOND BY MARCO, to approve the minutes of the regular meeting of March 25, 2003. AYES: Shanklin, Moini, Beller, Marco, Haywood. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a) **American Eagle** – Tipton said enplanements were up but, currently one flight a day has been cancelled because of hail damage to approximately 90 aircraft in Dallas.

b) **Regional Air** – Not present.

c) **American Eagle Maintenance** – No report given.

d) **Lawton Air Traffic Control Tower** – Not present.

e) **Fort Sill Transportation** – Beazer said things appear to be slowing down, although we had a busy weekend. Beazer said he moved 2000 soldiers in nine aircraft. Beazer said next two week there will be a big training exercise, but they will be using Fort Sill. Whittington said that on those nine operation the airport made about \$4000.00. Beazer thanked the Authority and staff for their support and assistance.

DEVELOPMENT COMMITTEE (Charlie Beller, Chairperson)

1) AIP 17 – Drainage Project, Compass Calibration Pad, Land Acquisition and Purchase of Snowplow.

a) **Project Update – Compass Calibration Pad** – Beller said the concrete work is completed. Beller said the contractor has to complete the backfilling, installation of brass caps and painting of the pad. Beller said the project should be complete in two to three weeks and he would give an update then. Beller asked Pittman to explain the things we would need to do in the future to keep the Compass Calibration Pad current. Pittman said the pad has to be recalibrated a couple of degrees, every two years. Pittman said this is going to be a big plus for Lawton. Pittman said his company has been doing a survey of cities that have maintenance facilities, most don't. Pittman said the Compass Calibration Pad couldn't have come at a better time.

b) **Project Update – Safety Area Drainage Project** – Beller said this project is complete, the engineer and Whittington went over the punch list with the crew. Beller said all items have been taken care of. Beller said the flooding of the perimeter road is a different issue and will be addressed with another project. Beller said the committee been discussing this problem with the engineer to see how best to handle this item.

MOTION BY BELLER, SECOND BY HAYWOOD, to approve accepting the Safety Area Drainage Project as complete and release the final payment. AYES: Moini, Marco, Beller, Shanklin, Haywood. NAYES: None. MOTION CARRIED.

COMMITTEE (Don Smith, Committee Chair)

A. **Lawton Golf Center** – Shanklin said the leasing committee met and reviewed the current lease which expires May 10, 2003 at 226.60. Shanklin said it is the committee's recommendation to renew the lease at an increase of 3% of the current rate.

MOTION BY MOINI, SECOND BY MARCO, to approve renewal of current lease at a 3% increase of \$226.60. AYES: Shanklin, Moini, Marco, Beller, Haywood. NAYES: None MOTION CARRIED.

B. Local Oklahoma Bank (ATM Lease) – Shanklin said the leasing committee reviewed the current lease which expires May 31, 2003 at the rate of .25 per foreign transaction. Shanklin said the lease totals about \$1,400.00 annually. Shanklin said the committee’s recommendation to renew the lease at the current rate.

MOTION BY MARCO, SECOND BY MOINI, to renew the ATM lease at the current rate of .25 per foreign transaction. AYES: Marco, Haywood, Beller, Shanklin, Moini. NAYES: None. MOTION CARRIED.

CHAIRPERSON’S REPORT (Dorice Shanklin)

a) Update on Halted Construction Project – Shanklin said the Authority is in receipt of a letter from the FAA concerning the airspace determination. Shanklin said the FAA determination is an objection based on the following 1) “The Lawton Airport Authority has a controlling easement on that specific 35 acre parcel and the easement was acquired with federal funds” 2) “Based on representations in the 1996 Lawton Municipal Airport Master Plan Update the proposed site of the apartment complex also falls within the day/night level (DNL) 70-75 decibel (db) noise contour. Under federal land use criteria, residential development within the 65 DNL contour is not a compatible land use”. 3) The apartment complex would be A Runway 35 instrument flight rules take off obstacle requiring a note. 4) The proposed residential development was not shown on the approved Airport layout Plan dated February 2000, nor did the airport or the developer coordinate the project with the FAA in advance”.

Haywood asked why there was not some sort of a clause on that section of land saying it could not be developed.

Shanklin said it was her understanding that the original land owner knew of the easement. Wade said that easement is on file in the county clerks office and was noted in the abstract. Wade said during rezoning the City Planning staff should have noted this easement.

Shanklin said the Authority really has no alternative, but to abide by the FAA’s letter. Moini asked Mr. Odell Gunter, GPIF if there was anything else the Authority could do to help the GPIF. Gunter said that he needed assistance by the City of Lawton to reserve the tax credits, but that there was nothing the Authority could do to help them.

Wade asked Bigham to verify that the construction permit has been recalled. Bigham said based on the Authority’s action that could be a permanent recall.

MOTION BY BELLER, SECOND BY MOINI, to concur with the FAA’s position on this issue and forward that action on to the City Manager. AYES: Marco, Beller, Shanklin, Moini. ABSTAIN: Haywood. NAYES: None. MOTION CARRIED.

AIRPORT MANAGER'S REPORT (Barbara Whittington, Airport Manager)

a) National Airports Conference- Whittington requested that the Authority consider approving an amount not to exceed \$250.00 for a rental car during the national conference in Los Angeles.

MOTION BY BELLER, SECOND BY MOINI, to approve the manager renting a car at the National Conference not to exceed \$250.00. AYES: Beller, Shanklin, Moini, Marco, Haywood. NAYES: None MOTION CARRIED.

b) Financial Reports - Whittington reported that the closing balance of Fund 61 was \$129,602.10 and 7,805.10, Closing balance (Imprest fund) \$970.25, Interest \$173.77, Deposits for the month \$32,594.28 for a total of \$171145.50. Projected Expenses were Purchase Orders submitted \$19,620.01, Wages/FICA /Insurance \$18,000.00, Special checks \$-0-, Outstanding checks -0- for a total of \$37,620.01 in expenses, leaving a projected balance of \$133,525.49. Capital Improvement expenses totaled \$-0-.

MOTION BY BELLER, SECOND BY HAYWOOD, to approve the financial report as presented. AYES: Beller, Shanklin, Marco, Moini, Haywood. NAYES: None MOTION CARRIED.

NEW BUSINESS

There being no further business. The meeting was adjourned.

Dorice Shanklin, Chairperson