

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY

MINUTES

OCTOBER 22, 2002

The meeting was called to order at 9:00 a.m. by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Dorice Shanklin, Chairperson
Hussein Moini, Vice Chair
Don L. Smith, member
John Marco, Secretary

ABSENT:

Keith Bridges, member

Larry Benson, Asst. Secretary

Chuck Klein, Asst. Secretary
Charlie Beller, member
Stanley Haywood, member

ALSO PRESENT:

Barbara McNally, Airport Manager
Pat Sullivan, Admin. Asst.
Jack Tipton, American Eagle
Chris Pittman, American Eagle Maint.

Chuck Wade, Airport Attorney
Kim McConnell, Lawton Constitution
Ray Jude, Ft Sill Transportation

The roll call confirmed that there was a quorum present.

OLD BUSINESS

a) Actions Pending - Shanklin said all actions pending from the regular meeting of September 24, 2002 would be addressed during this meeting.

b) Minutes - Shanklin asked for additions and/or corrections to the minutes of the regular meeting of September 24, 2002 and the special minutes of September 6, 2002.

MOTION BY HAYWOOD, SECOND BY BENSON, to approve the minutes of the regular meeting of September 24, 2002 and the special minutes of September 6, 2002. AYES: Shanklin, Moini, Marco, Klein, Benson, Haywood, Beller, Smith, NAYES: NONE. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

a) **American Eagle** – No report given.

b) **Regional Air** – No present.

c) **American Eagle Maintenance** – Pittman reported that American Eagle announced this morning the closure of the Albany, NY maintenance base. Pittman said this base is similar in size and function to the Lawton location. The reason for the closure is the base services Saab 340 and regional jet are being introduced to that market, making them obsolete. Pittman said this closure should not affect Lawton.

d) **Lawton Air Traffic Control Tower** – Not present.

e) **Fort Sill Transportation** – No report given.

DEVELOPMENT COMMITTEE (Chuck Klein, Chairman)

1) AIP 17 – Drainage Project, Compass Calibration Pad, Land Acquisition and Purchase of Snowplow

a) **Project update** - Klein reported that the compass calibration pad is scheduled to begin the first week in November. Klein also said the drainage project is scheduled to begin the last week of October. Klein said the project schedules have been provided in the board meeting folder.

b) **Back up power for Terminal** – Klein said the manager and the engineer are working on cost estimates on back up power for the terminal. Klein said we are looking at two possible solutions, a dual power line and a natural gas emergency power generator. Klein said these estimates will be brought back to the committee.

c) **TSA Area for baggage Search Area** – Klein asked McNally to report. McNally said that TSA identified the vacant areas adjacent to the American Eagle counter, as the location for the baggage search area was the EDS machines would be located. The contractor for TSA drew up preliminary plans that the development committee reviewed and approved. McNally said the cost of any construction would be paid by TSA. McNally said with the approval of this project Lawton would meet the December 31st deadline for 100% bag screening.

MOTION BY KLEIN, SECOND BY HAYWOOD, to approve TSA locating in the vacant areas next to American Eagle. AYES: Shanklin, Moini, Marco, Klein, Benson, Haywood, Beller, Smith, NAYES: NONE. MOTION CARRIED.

AIRPORT MANAGER'S REPORT (Barbara McNally)

1) **Financial Reports** - McNally reported that the closing balance of Fund 61 was \$130,191.75, closing balance (Imprest fund) \$1,791.85, Interest \$60.71,

Deposit for October \$44348.39 for a total of \$176,392.70.

Projected Expenses were Purchase Orders submitted \$253,534.01, Wages /FICA /Insurance \$12,500.00, for a total of \$37,853.01 in expenses, leaving a projected balance of \$138,539.69.

MOTION BY HAYWOOD, SECOND BY KLEIN, to approve the financial reports as submitted. AYES: Shanklin, Moini, Beller, Klein, Marco, Smith, Haywood, Benson. NAYES: None. MOTION CARRIED.

CHAIRPERSON'S REPORT (Dorice Shanklin, Chair)

Shanklin appointed Charlie Beller, Don Smith, Stanley, Haywood as the Nominating Committee to make a recommendation to the Authority at the next board meeting for a slate of officers for 2003.

NEW BUSINESS

There being no further business. The meeting was adjourned.

Dorice Shanklin, Chairperson