

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
MINUTES
JUNE 25, 2002

The meeting was called to order at 9:00 a.m. by the Chairperson, Dorice Shanklin. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Dorice Shanklin, Chairperson
Hossein Moini, Vice Chair
John Marco, Secretary
Larry Benson, Asst. Secretary
Chuck Klein, Asst. Secretary
Keith Bridges, member
Charlie Beller, member

ABSENT:

Stanley Haywood, member
Don L. Smith, member

ALSO PRESENT:

Barbara McNally, Airport Manager	Chuck Wade, Airport Attorney
Pat Sullivan, Admin. Asst.	Kim McConnell, Lawton Const.
Jack Tipton, American Eagle	Ray Cunningham, Regional Air

The roll call confirmed that there was a quorum present.

OLD BUSINESS

a) Actions Pending - Shanklin said all actions pending from the regular meeting of May 28, 2002 would be addressed during this meeting.

b) Minutes - Shanklin asked for additions and/or corrections to the minutes of the regular meeting of May 28, 2002.

MOTION BY BRIDGES, SECOND BY BENSON, to approve the minutes of the regular meeting of May 28, 2002. AYES: Shanklin, Moini, Marco, Benson, Klein, Bridges, Beller. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a) **American Eagle** - Tipton said enplanements were down.
 - b) **Regional Air** – Cunningham said fuel flowage has increased. .
 - c) **American Eagle Maintenance** - No report given.
 - d) **Lawton Air Traffic Control Tower** – Not present.
 - e) **Fort Sill Transportation** – Beazer said he will try to help with fuel flowage next month.
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DEVELOPMENT COMMITTEE (Chuck Klein, Chairman)

a) **AIP 16 - Perimeter Road and Fencing Project** - Klein reported that the estimated date of completion would be the end of August. The extensions are due to the weather days and the change orders. Currently, they are still working on fencing, the road construction and areas around the terminal.

Klein said a few months ago Ray Cunningham, Regional Air, brought to our attention a request that the general aviation ramp in front of Hanger #1 needed repair. Klein said the committee asked the engineer for a solution. The engineer suggested slurry sealing the ramp, to extend the life until it could be addressed in a future project. Klein said the cost of this sealing would be \$20,000.00.

Bridges asked if this request was in writing. McNally said Cunningham addressed this request during a Development committee meeting. McNally said reconstruction of this apron is in the master plan as a future project; the slurry seal is just to extend the life of the asphalt until then. Bridges asked when the general aviation apron reconstruction is slated. McNally said possibly 2004 – 2005, if funding was available. Bridges said we should spend as little as possible, since it would be redone in concrete then. Moini asked where are we getting the funding. McNally said this is a change order to the current project, funding will be 90% FAA-10% PFC.

MOTION BY MOINI, SECOND BY BENSON, to approve change order # 3, to slurry seal the General Aviation Apron. AYES: Klein, Benson, Moini, Bridges, Shanklin, Marco, Beller. NAYES: None. MOTION CARRIED.

b) **AIP17 - Drainage Project, Compass Calibration Pad, Land Acquisition and Purchase of Snowplow** - Klein said the engineer is continuing with preliminary work and surveying for this project. Shanklin asked if we had an approximate date for the start of this project. McNally said not at this time the engineer is still working on the plans and specifications.

ECONOMIC DEVELOPMENT REPORT (Keith Bridges)

Bridges reported that he, along with Moini and Shanklin are meeting with American Eagle Marketing representatives in DFW on July 11, 2002. Bridges said his group will be giving a presentation similar to the one given to ASA/Delta.

Beller asked if the Crusader would increase air traffic. Bridges said the Crusader would definitely be a plus, but the problem is still only having one hub to fly into. The people who work on the Crusader will be coming from the east and don't want to go through Dallas. Bridges said our biggest problem is we are limited on the type of aircraft and that we only go one place.

AIRPORT MANAGER'S REPORT (Barbara McNally)

McNally said she was sorry to hear Jack Tipton say that enplanements were down for the month of June. McNally said she calculated that enplanements for May and they were up 17% for American Eagle over May of 2001. McNally said overall enplanements they were still 13% down over last year this time, because of the loss of ASA.

McNally said the annual audit will be starting after the July board meeting and that we are already doing preliminary work.

McNally reported that she would attend the OML Storm Water Workshop in OKC on Friday. McNally said this course would be providing a training video that will be very helpful in training compliance.

1) Financial Reports - McNally reported that the closing balance of Fund 61 was \$123,392.26 (including incomes for May of \$48,271.56) , Closing balance (Imprest fund) \$758.30, Interest \$67.02 for a total of \$124,217.58.

Projected Expenses were Purchase Orders submitted \$16,217.79, Wages /FICA /Insurance \$11,000.00, Outstanding checks \$4,747.79, Special checks 562.87 for a total of \$32,528.45 in expenses, leaving a projected balance of \$91,689.13.

Capital Improvement expenses totaled \$156,223.82 funded out of FAA grant and line of credit.

MOTION BY HAYWOOD, SECOND BY MOINI, to approve the financial reports as submitted. AYES: Shanklin, Beller, Benson, Marco, Smith, Moini, Bridges. NAYES: None. MOTION CARRIED. NAYES: None. MOTION CARRIED.

NEW BUSINESS

Shanklin asked Beller to update the members on Leasing committee.

Beller said we will be advertising for proposals on the game machine and candy machine concession. The responses will be brought back to the Authority.

Beller said Marketing Creations has taken over the airport advertising and is working with the manager.

Beller asked Wade for the status of the AE Maintenance lease. Wade said he is being told that the lease has been approved, he will check on the status.

There being no further business. The meeting was adjourned.

Dorice Shanklin, Chairperson