

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
MINUTES
APRIL 25, 2001

The meeting was called to order at 9:00 a.m. by the Chairperson, Keith Bridges. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Keith Bridges, Chairperson
Chuck Klein, Member
Dorice Shanklin, Asst. Secretary
Larry Benson, Member
Mike Dixon, Member
Stanley Haywood, Member
Hossein Moini, Secretary
John Marco, Asst. Secretary

ABSENT:

Wayne Harrison

ALSO PRESENT:

Barbara McNally, Airport Manager
Jim Beazer, Ft. Sill Transportation
Chris Pittman, AE Maint.

Chuck Wade, Airport Attorney
Jack Tipton, American Eagle
Genny Dunn, LATCT

The roll call confirmed that there was a quorum present.

OLD BUSINESS

A) Actions Pending - Bridges said all actions pending from the regular board meeting of March 27, 2001 would be covered during this meeting.

b) Minutes - Bridges asked for additions and/or corrections to the minutes of the March 27, 2001 regular board meeting.

MOTION BY MOINI, SECOND BY SHANKLIN, to approve the minutes of the March 27, 2001 meeting. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a) American Eagle - No report given.
 - b) Atlantic Southeast Airlines - No report given.
 - c) Regional Air - No report given
 - d) American Eagle Maintenance - No report given.
 - e) Fort Sill Transportation -No report given.
 - f) Lawton Air Traffic Control Tower - No report given.
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COMMUNITY RELATIONS COMMITTEE (Hossein Moini, Committee Chair)

A) Fly Lawton - Moini reported that the focus of the committee has changed since the ASA announcement. Moini said the Fly Lawton campaign has been suspended.

Bridges said that there is group being put together to explore the options. Moini said that the tentative date to meet with the Delta in Atlanta is May 25th.

DEVELOPMENT COMMITTEE (Stanley Haywood, Committee Chair)

a) Status of PFC Application -Haywood said the airline consultation meeting has been set for May 10, 2001 in the Airport Conference Room. The airline consultation is a required meeting with the airlines prior to the PFC application being filed with the FAA.

B) Perimeter/Security Fence Project -Haywood said that the FAA has committed to issuing a grant for the fencing project as soon as possible. Haywood said there are PFC grant funds

in the account, until the new application is approved, we will not be able to use those funds as matching share. The Authority will need to consider how it will fund the 10% matching share until the PFC's are available. The Authority has a \$100,000.00 line of credit that will need to be activated at Arvest Bank. Haywood said that this project could be funded with the line of credit and be reimbursed once the PFC's have been approved.

MOTION BY SHANKLIN, SECOND BY, to approve processing with the Perimeter/Security Fence project and using the line of credit as matching share. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

c) Reestablish Line of Credit with Arvest Bank -Haywood said the Authority will need to approve to reestablish/activate the \$100,000.00 line of credit with Arvest Bank.

MOTION BY SHANKLIN, SECOND BY MOINI, to approve activating the line of credit with Arvest Bank. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

d) Horizon Engineering Contract -Haywood said that Horizon Engineering has submitted a supplemental agreement to their contract for professional services related to the development of project cost estimates & submission of the PFC application. The agreement is for an amount not to exceed \$10,000.00. It is the committee's recommendation to approve Supplemental Agreement #1. Haywood said this be funded through the grant and PFC's.

MOTION BY SHANKLIN, SECOND BY DIXON, to approve Supplemental Agreement #1 to Horizon Engineering contract in an amount not to exceed .AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

LEASING COMMITTEE (John Marco, Committee Chair)

a) ODOT Building Lease -Marco said the ODOT Survey Division building lease will renew June 30, 2001. Marco said currently the rent is \$605.00 per month, which was increase 10% last year. Marco said the committee recommends approving the renewal for a one year term.

MOTION BY MARCO, SECOND BY SHANKLIN, to approve the ODOT lease for one year at the same rate. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

FINANCE COMMITTEE (Larry Benson, Committee Chair)

A) FY 2002 Budget -Benson said the committee is working on a FY 2002 budget for approval and review. Benson said there is a short fall with the loss of ASA that will need to be addressed.

CHAIRMAN'S REPORT (Keith Bridges, Chairman)

A) Oklahoma Aeronautics State Grant -Bridges said that the engineer has prepared an application for state grant funds. Bridges said the grant is for preliminary design work for terminal modifications. Bridges said there will be several ideas explored with this grant.

MOTION BY DIXON, SECOND BY MARCO, to approve the ODOT lease for one year at the same rate. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

Bridges said that he is working with the OAOA lobbyist on HB 1173. Bridges said this bill is very important bill that could be very beneficial to our airport.

AIRPORT MANAGER'S REPORT (Barbara McNally)

1) Financial Reports - McNally reported that the closing balance of Fund 61 was \$38,431.88, Incomes for the month \$37,701.65, Closing balance (Imprest fund) \$670.07, C.D. invested \$10,000.00, for a total of \$86,803.60. Projected Expenses were Purchase Orders submitted \$14,110.98, Wages/FICA/Insurance 13,000.00, Outstanding Checks \$8,492.90, for a total of \$35,603.88 in expenses, leaving a balance of \$51,199.72.

MOTION BY MARCO, SECOND BY SHANKLIN, to approve financial reports as submitted. AYES: Bridges, Moini, Shanklin, Marco, Benson, Klein, Haywood, Dixon. NAYES: None. MOTION CARRIED.

NEW BUSINESS

There being no further business, the meeting was adjourned.

Keith Bridges, Chairperson