

LAWTON METROPOLITAN AREA AIRPORT AUTHORITY
MINUTES
MARCH 27, 2001

The meeting was called to order at 9:00 a.m. by the Chairperson, Keith Bridges. The agenda along with the time and place of the meeting was posted in accordance with State Law.

PRESENT:

Keith Bridges, Chairperson
Dorice Shanklin, Asst. Secretary
Larry Benson, Member
Mike Dixon, Member
Stanley Haywood, Member
Hossein Moini, Secretary
John Marco, Asst. Secretary

ABSENT:

Chuck Klein
Wayne Harrison, Vice Chairperson

ALSO PRESENT:

Barbara McNally, Airport Manager
Pat Sullivan, Admin. Asst.
Jack Tipton, American Eagle
Chuck Wade, Airport Attorney
Jim Beazer, Ft. Sill Transportation

The roll call confirmed that there was a quorum present.

OLD BUSINESS

A) Actions Pending - Bridges said all actions pending from the February 20, 2001 board meeting would be covered during this meeting.

b) Minutes - Bridges asked for additions and/or corrections to the minutes of the February 20, 2001 board meeting.

MOTION BY MOINI, SECOND BY SHANKLIN, to approve the minutes of February 20, 2001 meeting. AYES: Bridges, Harrison, Moini, Shanklin, Marco, Benson, Haywood, ABSTAIN: Dixon. NAYES: None. MOTION CARRIED.

REPORTS FROM MANAGERS OF AIRPORT BUSINESSES

- a) American Eagle - No report given.
 - b) Atlantic Southeast Airlines - No report given.
 - c) Regional Air - No report given
 - d) American Eagle Maintenance - No report given.
 - e) Fort Sill Transportation -No report given.
 - f) Lawton Air Traffic Control Tower - No report given.
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COMMUNITY RELATIONS COMMITTEE (Hossein Moini)

A) Fly Lawton - Moini reported that advertising on the "Fly Lawton" campaign has started on TV, radio and bill boards. Moini said he has mostly received positive reactions to the advertising. Moini said he has had some negative comments concerning the delays and cancelled flights out of Lawton. Moini said that it is important to point out to those complaining that airline delays are a nationwide problem.

Shanklin said that some of our problems are created at the DFW Airport, which we have no control over.

Bridges asked Jack Tipton if he had any comments. Tipton said that American Eagle is aware of the problems and is working on the delays.

ATTORNEY'S REPORT (Chuck Wade)

Chuck Wade said American Eagle employee, Jeff Hutchinson, filed a tort claim against the

Authority stemming from an ankle injury he sustained on February 15 after falling on ice.

Wade said the State of Oklahoma Tort Claims Act exempts political subdivisions like the Airport Authority from some liability. Wade said exemption number 8 is "Snow or ice conditions or temporary or natural conditions on any public way or other public places due to weather conditions, unless the condition is affirmatively caused by the negligent act of the state or a political subdivision."

Wade said it was an unfortunate accident, but his recommendation is that the Authority denies the claim.

MOTION BY HARRISON, SECOND BY BENSON, to follow the attorney's recommendation to deny Jeff Hutchinson tort claim. AYES: Bridges, Harrison, Moini, Shanklin, Marco, Benson, Haywood, Dixon. NAYES: None. MOTION CARRIED.

AIRPORT MANAGER'S REPORT (Barbara McNally)

1) OAOA Issues - McNally reported the Oklahoma Airport Operators Association (OAOA) has hired a lobbyist to work and track aviation related legislation in the state. McNally reported that there are several bills that could be very beneficial to primary airport in Oklahoma. McNally said she would keep the Authority posted on the progress of those bills.

McNally also said that the OAOA Spring Conference will be held at Quartz Mountain Resort on April 22-24. McNally said that this interferes with the scheduled board meeting for April. Bridges recommended changing the board meeting date to Wednesday, April 25. The members agreed.

2) Financial Reports - McNally reported that the closing balance of Fund 61 was \$44,108.73, Incomes for the month \$32,485.61, Closing balance (Imprest fund) \$744.31, C.D. invested \$10,000.00, for a total of \$97,338.65. Projected Expenses were Purchase Orders submitted \$23,730.78, Wages/FICA/Insurance 13,500.00, Outstanding Checks \$7,213.77, Transferred to 71 \$2,000.00 for a total of \$46,444.55 in expenses, leaving a balance of \$50,894.10.

McNally reported that the expenses on the Operation statement were at 73% where normal for this time would be 63%. McNally said the overruns were a direct correlation to the winter in

such items as deicer, natural gas and electric. McNally said there is a spending freeze on all but essential expenses.

Fund 71 Capital Improvement expenses were \$26,831.70 final payment for the hangar project.

MOTION BY HAYWOOD, SECOND BY DIXON, to approve the financial reports as submitted. AYES: Bridges, Harrison, Moini, Shanklin, Marco, Benson, Haywood, Dixon. NAYES: None. MOTION CARRIED.

DEVELOPMENT COMMITTEE (Stanley Haywood)

1) American Eagle Hangar Project Final Inspection - Haywood asked that this item be tabled until it can be brought to the Development committee, and then brought back the Authority.

Bridges said that the Development committee will meet tomorrow at 9:00 a.m., followed by a Special Airport Authority meeting.

MOTION BY HAYWOOD, SECOND BY MARCO, to approve tabling this item AYES: Bridges, Harrison, Moini, Shanklin, Marco, Benson, Haywood, and Dixon. NAYES: None.

MOTION CARRIED.

CHAIRMAN'S REPORT (Keith Bridges)

Bridges said that he, Chuck Klein and that manager will be meeting with the airlines concerning the leases in the near future.

Bridges asked Shanklin to chair a Policy and Procedures Committee concerning hire of engineers and construction project.

NEW BUSINESS

Keith Bridges, Chairperson